



#2 – September 2011

## September 2011 Phase 1 Job Action Plan

TTOC alerts are being prepared during the job action to assist in keeping TTOCs informed about bargaining and job action. Please pass this communication along to your teacher on-call colleagues.

### 1. Phase 1 Job Action Plan

- consistent with LRB Rulings of July 26 and August 5, 2011
- as approved by the August 19, 2011 BCTF Representative Assembly

#### TTOCs **WILL...**

- accept phone call outs from admin for TTOC work
- do job interviews
- take attendance and send it to the office
- communicate with parents
- send a student to the office for disciplinary reasons
- attend teacher-directed PD activities

#### TTOCs **WILL NOT...**

- supervise students before or after school, at recess or lunch
- collect \$
- collect or distribute forms
- cover another class during your prep time
- attend AO or ministry directed or organized PD
- participate in district or ministry in-service

#### Notes:

- Talk to your staff rep or local union office for more information.
- If you are directed by an AO to perform a duty, you must do it and then contact your union office as soon as possible. This is the “work now, grieve later” principle.

### 2. Keep informed and keep connected

- Remember to contact your local’s TTOC rep.
- Attend meetings that your local union may call.
- Connect with the staff rep at the school(s) that you are called out to for any job action updates.
- Check your local’s website for local news related to bargaining updates and information meetings.
- Call the local union office if you have any questions or concerns, or you are asked to do something you think is part of the Phase 1 job action. (There are no stupid questions!)
- Locals will be looking for volunteers to help out in the office. Call the local office if you are willing to help.
- Sign on to MyBCTF (see below) for current updates about bargaining.

### 3. MyBCTF

Check the BCTF portal on a regular basis. Breaking news will be on the website. Go to *www.bctf.ca* and connect through the members-only portal.

## **Have you signed up on to MyBCTF? Our members-only secure portal is online at mybctf.ca**

### **What's in it for me?**

- timely bargaining updates
- interactive tools, including secure member-only discussion groups
- update your personal information
- easy registration for conferences
- information, articles, videos
- BCTF Advantage Program

### **Sign on is easy!**

1. At *bctf.ca*, click on "**BCTF members only**".
2. At BCTF member portal, click "**first time here?**"
3. Enter BCTF six-digit member number (if known) or name, district number, and district employee number.
4. Choose a password (and remember it).
5. If you have a problem, call 604-871-2119 or 1-800-663-9163, local 2119, or e-mail [portal@bctf.ca](mailto:portal@bctf.ca).

E-mail distribution: BCTF presidents, TTOCAC, TTOC contacts

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